

The Miami Montessori School

An American Montessori Society Affiliate



86 Troy Town Drive Troy, Ohio 45373

(937) 339-0025

POLICIES AND PROCEDURES

NONDISCRIMINATORY POLICY AS TO STUDENTS

The Miami Montessori School recruits and admits students of any race, color, sex, national and ethnic origin to all the rights, privileges, programs and activities generally accorded or made available to students at the school. It does not discriminate on the basis of race, color, sex, national and ethnic origin in administration of its educational policies, admissions policies, scholarship, tuition-waiver and loan programs, and athletic and other school-administered programs.

ADMISSION POLICY

PRESCHOOL:

Children who can separate from the parent and who demonstrate an ability to cooperate with the Montessori adult and independence with the Montessori materials are admitted to the program.

ELEMENTARY:

Children who have had:

- three years of Montessori Early Childhood experience
- two years of Montessori Early Childhood experience or
- one year of Montessori Early Childhood experience

and who meet developmental criteria (as determined through a screening) and who demonstrate independence with the Montessori materials and an ability to cooperate with the interviewing adult are admitted to the program. Occasionally, children without Montessori experience are admitted to the Elementary Program using the same screening procedures as for children who have Montessori experience.

ADMISSION PROCEDURE

Interested parents are requested to OBSERVE THE PROGRAM first to see if it will meet the needs of their child.

After observation, the parent should request an application. UPON RECEIPT OF THE COMPLETED APPLICATION AND FEE the child is placed on the waiting list AS OF THE DATE THE APPLICATION IS RECEIVED. The parent will be notified of the receipt of application and appraised of the status of the waiting list.

Placement on the waiting list does not guarantee acceptance. It does, however, begin the procedure for admission. Enrollment in the program is determined by placement availability and the child's interview (please refer to the next two paragraphs).

An appointment will be arranged for the child to visit the environment with his/her parent(s). The purpose of the visit is to provide the child with an opportunity to meet with the directress alone and to be shown some of the Montessori materials. Parents should view this as a casual and brief (approximately 20-30 minutes) visit. It is intended to make an easy first encounter with the Montessori environment for the child and to determine if the child has an interest in the materials, a level of independence and an ability to interact cooperatively with the adult.

Following the visit, the administrator will notify the parent by phone of acceptance. That is generally within one week. Occasionally it is recommended that a young child wait for a few months or a year before beginning the program. This will be discussed with the parents fully. Children generally have the concentration, cooperation and independence to begin the program and a starting date is established.

ENROLLMENT PROCEDURE

Enrollment preference is given to:

- 1) Returning Students
- 2) Siblings of present students
- 3) Siblings of former students
- 4) Montessori transfer students
- 5) children on the waiting list who meet the criteria as outlined in our Admission Policy.